

AG-203 (08/09)

Texas A&M AgriLife  
Administrative Services - Disbursements



## Purchase Voucher Cancellation Request

AgriLife Research  
  AgriLife Extension Service  
  Texas Veterinary Medical Diagnostic Laboratory

To: Michael E. McCasland; Assistant Director for Fiscal Services

Date: \_\_\_\_\_ From Department: \_\_\_\_\_

*Request cancellation of the following:*

FAMIS Voucher Ref#	FAMIS Doc#	Account	Vendor Name	Vendor ID#	Amount

*Reason for cancellation:*

- Amount Incorrect on Check
- Duplicate Payment
- Incorrect Vendor Address
- Lost/Stolen/Destroyed
- Not Due
- Stale Dated Check/Reissue
- Unclaimed Property
- Wrong Vendor Name

\_\_\_\_\_  
Unit Head

**AgriLife Disbursements Office**  
**2147 TAMU**  
**College Station, TX 77843-2147**

***For questions concerning this form, please call 979-845-4764.***