



Agreement for Dual Employment of an Employee Resulting in Multiple Payments

We agree that the employee identified below will be employed in a dual employment arrangement. The employee will fill a position on a temporary or intermittent basis in addition to the employee's regular employment. (Reference Texas A&M University System Regulation 33.99.06, Administration of Multiple and Dual Employment and Texas A&M University Standard Administrative Procedure 31.01.99.M0.02, Approval Procedures for Supplemental Compensation and Dual Employment). The additional employment will not interfere with nor conflict with the employee's current position and responsibilities.

Employee Name: _____	UIN: _____
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CURRENT EMPLOYMENT

Dept/Unit: _____	Adloc _____
PIN _____	Title _____
Period of Employment _____	
Rate of Pay _____	% Effort _____

ADDITIONAL EMPLOYMENT

Dept/Unit: _____	Adloc _____
PIN _____	Title _____
Period of Employment _____	
Rate of Pay _____	% Effort _____

PLEASE COMPLETE THE FOLLOWING ENTRIES FOR DUAL EMPLOYMENT OF A NONEXEMPT EMPLOYEE:

The overtime rate of nonexempt employees who work at two or more jobs in the same work week is one and one-half times the regular rate applicable to the job on which the overtime is worked.

I agree with method of payment for overtime:

Employee Signature _____ Date _____

_____ Name of Head of Current Department/Unit	_____ Signature of Head of Current Department/Unit	_____ Date
_____ Name of Head of Employing Department/Unit	_____ Signature of Head of Employing Department/Unit	_____ Date