TEXAS A&M UNIVERSITIY
Fiscal Department - FAMIS Security
Richard Coke Building, College Station, TX 77843-6000
(409) 847-8833, FAX (409) 845-9660

TAMU FAMIS STATEMENT OF RESPONSIBILITY

I understand that I will be in violation of university regulations and state and federal law if I gain or help others gain unauthorized access to the Financial Accounting Management Information System (FAMIS). I acknowledge that neither I nor anyone else possesses the authority to allow anyone to use my I.D. or password. I also understand that if I violate university regulations and state and federal laws by gaining or helping others gain unauthorized access to FAMIS, I will be subject to university disciplinary action and criminal prosecution to the full extent of the law. (Chapter 33, Title 7 of the Texas Penal Code).By logging on to this computer system, I acknowledge my responsibility for strictly adhering to university policy and state and federal law. I am also aware that penalties exist for unauthorized access, unauthorized use or unauthorized distribution of information from FAMIS. I agree further not to attempt to circumvent the computer security system by using or attempting to use any transactions, software, files or resources I am not authorized to use.

General Security Rules:

Do not share your FAMIS access or password with anyone.
Do not write your password down where it can be obtained by others.
Do not leave your screen logged in unattended (use /L PF12 to lock screen)

Please print the following:

_____ _____
Social Security # Your Title

_____ _____
Department Mail Stop

_____
Department Head's Name

Required Signatures:

_____ X_____ _____
User (print name) User Signature Date

_____ X_____ _____
Witness (print name) Witness signature Date

Witness signs to verify that the named user actually signed the statement.

Return original form to the Fiscal Department, Mail Stop 6000