



REQUEST TO EMPLOY STUDENT WORKER

Check one: College of Agriculture & Life Sciences
 Texas AgriLife Research
 Texas AgriLife Extension Service

Office/section: _____

Position Title: _____

Hiring Supervisor: _____

Supervisor's Phone Number: _____

Pay Rate: _____

Account Number: _____

New or existing position: New Existing

Previous Occupant: _____

Employee's Building
and office room number: _____

Employee's Office
Phone Number: _____

Brief description of the job duties and any unique qualifications required or preferred: _____

Hours and days of week to be worked: _____

Justification of need for establishing and/or filling position: _____
